



# Ideal Times to Visit

Because we understand that your time is important, we have determined the ideal hours to visit our departments and receive faster service. We hope this guide will save you time and help you plan your trips.

You may also avoid a trip to the courthouse by going online. Visit [www.mypalmbeachclerk.com](http://www.mypalmbeachclerk.com) to pay traffic tickets, search court and official records, access Self Service court forms, and more.

When visiting our office, please share your feedback and suggestions by completing a short survey at our electronic kiosks or by asking a clerk for a comment card. You may also contact us at (561) 355-2996.

Thank you for your patience and for helping us continue to provide quality customer service.

## MAIN COURTHOUSE

|  |   |  |
|--|---|--|
| <b>Circuit Civil / Probate</b><br>Rm. 3.2300     | <b>Mon-Fri</b>  | 8:45 a.m. – 11:45 a.m.   |
| <b>Circuit Criminal / Felony</b><br>Rm. 3.2400   | <b>Mon-Fri</b>  | 8:00 a.m. – 9:00 a.m.<br>3:00 p.m. – 4:00 p.m.   |
| <b>County Civil / Small Claims</b><br>Rm. 2.2200 | <b>Mon-Fri</b>  | 8:00 a.m. – 11:00 a.m.   |
| <b>County Criminal / Traffic</b><br>Rm. 2.2300   | <b>Mon-Fri</b>  | 8:00 a.m. – 8:30 a.m.  |
| <b>Court Revenue / Collections</b><br>Rm. 4.2200 | <b>Tue-Thu</b><br><b>Fri</b>                          | 8:00 a.m. – 5:00 p.m.<br>2:00 p.m. – 5:00 p.m.   |
| <b>Foreclosures &amp; Tax Deed</b><br>Rm. 3.2300 | <b>Mon, Tue &amp; Thu</b><br><br><b>Wed &amp; Fri</b> | 11:00 a.m. – 12:00 a.m.<br>2:00 p.m. – 4:30 p.m.<br>10:00 a.m. – 12:00 p.m.<br>2:00 p.m. – 4:30 p.m. |
| <b>Recording</b><br>Rm. 4.2500                   | <b>Tue-Fri</b>  | 9:00 a.m. – 11:00 a.m.<br>2:30 p.m. – 4:30 p.m.  |
| <b>Record Services</b><br>Rm. 4.2500             | <b>Mon-Fri</b>  | 8:00 a.m. – 11:00 a.m.<br>2:00 p.m. – 3:30 p.m.  |
| <b>Self Service</b><br>Rm. 2.2209                | <b>Mon-Fri</b>  | 8:00 a.m. – 10:00 a.m.   |
| <b>Unified Family</b><br>Rm. 3.2200              | <b>Mon-Fri</b>  | 8:00 a.m. – 3:30 p.m.  |

## BRANCH LOCATIONS

|                              |                              |   |
|------------------------------|------------------------------|---|
| <b>North County Civil</b>    | <b>Mon-Fri</b>               | 8:00 a.m. – 11:00 a.m.  |
| <b>North County Criminal</b> | <b>Mon-Thu</b>               | 8:00 a.m. – 10:00 a.m.  |
| <b>South County Civil</b>    | <b>Mon-Fri</b>               | 8:00 a.m. – 12:00 p.m.  |
| <b>South County Criminal</b> | <b>Mon-Fri</b>               | 8:00 a.m. – 8:30 a.m.   |
| <b>West County</b>           | <b>Mon</b><br><b>Tue-Fri</b> | 8:00 a.m. – 5:00 p.m.<br>8:00 a.m. – 9:00 a.m.<br>1:00 p.m. – 5:00 p.m. |