



INVITATION TO NEGOTIATE – ITN 19-02
COMPREHENSIVE BANKING AND MERCHANT SERVICES

ADDENDUM I

6/7/2019

Clerk & Comptroller, Palm Beach County

TO: ALL POTENTIAL PROPOSERS

This addendum and associated attachment shall be considered part of the ITN. The revisions and additions in this addendum supersede the timetable in the advertised ITN

Clerk & Comptroller, Palm Beach County
Procurement – 2nd Floor
301 N Olive Ave., 2nd Floor
West Palm Beach, FL 33401

Questions may be directed to:
bank-itn@mypalmbeachclerk.com

1.8 Timetable

The anticipated schedule and deadline for the ITN and contracts approval are as follows:

The Clerk reserves the right to adjust this schedule.

Activity	Date/Time	Location
ITN Available for Distribution	5/13/19	<i>Clerk Web</i>
Deadline for: Proposer Questions Receipt of questions (i.e. suggested modifications, additional information, clarification, and/or comments related to the ITN).	5/31/19 5:00 pm EST	<i>Clerk Web</i>
Clerk Responses Posted	6/7/19	<i>Clerk Web</i>
Notification of Intent to Respond <ul style="list-style-type: none"> Proposer to submit email address for intent to respond to ITN. * <p>*See Note below.</p>	6/12/19 5:00 pm EST	<i>Clerk Web</i>
Deadline for: Receipt of Reply to ITN	6/27/19 5:00 pm EST	Must be received at: Clerk & Comptroller, PBC Procurement – 2 nd Floor 301 North Olive Avenue West Palm Beach, FL 33401
<i>Evaluation Committee Meetings</i>	<i>Week of 7/8/19</i>	<i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i>
<i>Optional: On-site Oral Presentations and Demonstration by Proposer(s), at Clerk's Discretion</i>	<i>Week of 7/15/19</i>	<i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i>
<i>Evaluation Committee Meeting-Optional</i>	<i>Week of 7/22/19</i>	<i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i>
Finalist Selection	7/26/19	Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401
Notice of Selected Finalist	On or before 7/29/19	Palm Beach County
Finalist Negotiation for Contracts	7/29/19 to 9/13/19	Palm Beach County
Fully Executed Contracts	September 25, 2019	Palm Beach County
Contracts Start Date	October 1, 2019	Palm Beach County

***Note:** A failure to file a Notification of Intent to Respond will not prohibit any Bank from submitting a Reply.