



INVITATION TO NEGOTIATE – ITN 19-02
COMPREHENSIVE BANKING AND MERCHANT SERVICES

ADDENDUM III

7/26/2019

Clerk & Comptroller, Palm Beach County

TO: ALL POTENTIAL PROPOSERS

This addendum and associated attachment shall be considered part of the ITN. The revisions and additions in this addendum supersede the timetable in the advertised ITN

Clerk & Comptroller, Palm Beach County
Procurement – 2nd Floor
301 N Olive Ave., 2nd Floor
West Palm Beach, FL 33401

Questions may be directed to:
bank-itn@mypalmbeachclerk.com

1.8 Timetable

The anticipated schedule and deadline for the ITN and contracts approval are as follows:

The Clerk reserves the right to adjust this schedule.

| Activity | Date/Time | Location |
|--|---|---|
| ITN Available for Distribution | 5/13/19 | <i>Clerk Web</i> |
| Deadline for: Proposer Questions Receipt of questions (i.e. suggested modifications, additional information, clarification, and/or comments related to the ITN). | 5/31/19 5:00 pm EST | <i>Clerk Web</i> |
| Clerk Responses Posted | 6/7/19 | <i>Clerk Web</i> |
| Notification of Intent to Respond <ul style="list-style-type: none"> Proposer to submit email address for intent to respond to ITN. * <p>*See Note below.</p> | 6/12/19 5:00 pm EST | <i>Clerk Web</i> |
| Deadline for: Receipt of Reply to ITN | 6/27/19 5:00 pm EST | Must be received at: Clerk & Comptroller, PBC Procurement – 2 nd Floor 301 North Olive Avenue West Palm Beach, FL 33401 |
| <i>Evaluation Committee Meetings</i> | <i>Week of 7/8/19 & Week of 7/15/19</i> | <i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i> |
| <i>Optional: On-site Oral Presentations and Demonstration by Proposer(s), at Clerk's Discretion</i> | <i>On or before the Week of 8/16/19</i> | <i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i> |
| <i>Evaluation Committee Meeting-Optional</i> | <i>On or before the Week of 8/23/19</i> | <i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i> |
| Finalist Selection | <i>On or before the Week of 8/30/19</i> | <i>Clerk & Comptroller's Office 301 N. Olive Ave. West Palm Beach, FL 33401</i> |
| <i>Notice of Selected Finalist</i> | <i>On or before 8/30/19</i> | <i>Palm Beach County</i> |
| <i>Finalist Negotiation for Contracts</i> | <i>On or before 9/6/19</i> | <i>Palm Beach County</i> |
| Fully Executed Contracts | September 25, 2019 | Palm Beach County |
| Contracts Start Date | October 1, 2019 | Palm Beach County |