

## Electronic Service of Certificates of Title

Effective February 5, 2018

**\*\*\*\*\* The Clerk & Comptroller, Palm Beach County, will commence eService of un-recorded Certificates of Title. \*\*\*\*\***

When the certificate of title is issued, the clerk's office will eServe an un-recorded copy to all parties listed on the case who have provided email addresses. Plaintiffs/plaintiff's representative must continue to provide postage paid envelopes for those parties without email addresses. The recording information will be listed on the docket within 24 hours of the title issuance. *The clerk will no longer send a certified copy of the certificates of title to the purchaser.*

**\*\*\*\*\* Plaintiffs/ plaintiff's representative will be required to enter the legal description when completing the pre-sale checklist on the auction site. \*\*\*\*\***

To obtain certified copies of the recorded title:

You may visit the following locations (see below) Monday through Friday, 8 a.m. – 4 p.m.:

- Main Courthouse in West Palm Beach
  - 205 North Dixie Highway  
West Palm Beach, FL 33401
- West County Courthouse in Belle Glade
  - 2950 State Road 15  
Room S-100  
Belle Glade, FL 33430  
Phone: (561) 996-4843
- North County Courthouse in Palm Beach Gardens
  - 3188 PGA Blvd.  
Palm Beach Gardens, FL 33410
- South County Courthouse in Delray Beach
  - 200 W. Atlantic Ave.  
Delray Beach, FL 33444
- Midwestern Communities Service Center in Royal Palm Beach is open Monday through Thursday, 8 a.m. - 4 p.m.
  - 200 Civic Center Way, Suite 500  
Royal Palm Beach, FL 33411  
Phone: (561) 784-1271
- Or call 561 355-2932 for instructions to receive a certified copy through the mail.

\* To obtain a copy of a recorded Certificate of Title visit [www.mypalmbeachclerk.com](http://www.mypalmbeachclerk.com) and click on the Official Records link to search by party name.