AGENDA
VALUE ADJUSTMENT BOARD (VAB)
PALM BEACH COUNTY, FLORIDA

ORGANIZATIONAL MEETING

AUGUST 13, 2024

TUESDAY **COMMISSION CHAMBERS**
9:00 A.M. **WEISMAN GOVERNMENTAL CENTER**

MEMBERS:
Commissioner Michael Barnett, Chair
Commissioner Sara Baxter, Vice Chair
School Board Member Edwin Ferguson
Citizen Member Inella Odom-Williams (Appointed by School Board)
Citizen Member Elizabeth Accomando (Appointed by BCC)

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

2. PROCEDURAL REQUIREMENTS FOR ORGANIZATIONAL MEETING

A. APPOINTMENT OF VAB COUNSEL

MOTION for the VAB Board to approve the Amended and Restated Legal Agreement between Palm Beach County VAB and Aaron Thalwitzer, Esq., pursuant to Section 194.015, F.S., and Rule 12D-9.013(1), Florida Administrative Code (F.A.C.).

3. PROOF OF PUBLICATION

MOTION TO RECEIVE & FILE Proof of Publication No. 10405557 for Notice of VAB Meeting in the *Palm Beach Post*.

4. APPROVAL OF MINUTES

MOTION TO APPROVE the minutes of the March 14, 2024, and March 28, 2024, VAB meetings.

5. CONSIDERATION OF MATTERS REQUIRED BY RULE 12D-9.013

A. **MOTION TO ADOPT** R-2024-1 of the VAB implementing the authorization provided in Chapter 194.013, F.S., to require a $15 filing fee for applicable petitions filed with the Clerk to the Board.

B. **MOTION TO RECEIVE AND FILE** Memo regarding Local Procedures / Amendment to Reconsideration Process.

C. **MOTION TO ADOPT** the Local Administrative Procedures. VAB Legal Counsel Aaron Thalwitzer, Esq.

D. **MOTION TO RECEIVE AND FILE** VAB Legal Counsel's Prehearing Checklist Memorandum of August 5th, 2024.

E. **MOTION TO RECEIVE & FILE** Memo regarding 2024 Value Adjustment Board Clerk Contact Information dated August 13, 2024, and Memo regarding 2024 Value Adjustment Board Members Information.

F. **MOTION TO RECEIVE & FILE** Memo regarding Compliance with Rule 12D-9.013(1) dated August 5th, 2024.

6. APPOINTMENT OF SPECIAL MAGISTRATES TO THE VAB

A. **MOTION TO RECEIVE AND FILE** appointment of special magistrates to the VAB. In accordance with 12D-9.010, special magistrates were selected from a list maintained by the Board Clerk. The posting was advertised, and applicants were reviewed by VAB Legal Counsel. Selections were made based upon qualifications and experience.

B. **MOTION TO APPROVE** the appointment of the attorney special magistrates, the appointment of the Real Property appraiser special magistrates, and the appointment of the Tangible Personal Property appraiser special magistrates.

C. **MOTION TO APPROVE** the special magistrate form agreement; and

D. **MOTION TO APPROVE** authorization for Chair to execute agreement for each appointed special magistrate effective August 13, 2024.

7. PUBLIC COMMENTS

8. STAFF COMMENTS

9. BOARD COMMENTS

10. ADJOURNMENT

"If a person decides to appeal any decision made by this Board with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."