

ADDENDUM TO ADMINISTRATIVE POLICY 11-01

Starting August 5, 2013, the Clerk & Comptroller's office will be open to the public from 8:00 a.m. to 4:00 p.m. Monday through Friday. Consistent with the new business hours, the following changes to Administrative Policy 11-01, "Clerk's Judicial Sales Procedure," will take effect August 5, 2013:

Viewing the Files: Foreclosure files are available for viewing at public viewers during the hours the office is open to the public in the Circuit Civil File Room, Room 3.2300.

Payment of Deposit: Deposits made by cash, cashier check or attorney trust account check must be presented to the Foreclosure Department by 4:00 p.m. the business day before the scheduled auction you intend to bid in.